



WHITTINGHAM PARISH COUNCIL

MINUTES OF THE REMOTE MEETING

Monday 8th February 2021

MEMBERS PRESENT

Cllr D Hall – Chairman
Cllr B Clarke
Cllr B Huggon
Cllr A Meades
Cllr M Woodburn

PUBLIC PRESENT

None

Due to the remote nature of the meeting, the Chairman checked everyone could be seen and heard and reminded people to raise their hand when speaking and voting.

APOLOGIES FOR ABSENCE

The Chairman announced the sad death of Cllr M Rigby who served on the Parish Council for 41 years. He paid tribute to her enthusiastic and passionate contributions and stated that her local knowledge and commitment will be greatly missed. The funeral will be held on Friday 26th February with further details available from the Clerk. The Clerk noted a proposal to arrange an appropriate memorial in due course.

APPROVAL OF THE MINUTES held on 11th January 2021.

MIN 20/92 Members RESOLVED to approve the Minutes. They will be signed at the next face to face Council meeting in accordance with LGA 1972 Sch. 12 Part VI para 41 (1)

DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

There were no declarations of interest.

PUBLIC PARTICIPATION

MIN 20/93 No Members of the public were present but it was RESOLVED that the meeting be adjourned for comments from Councillors.

Cllr Woodburn stated that the CIL suggestion for a new scout hut is still being discussed.

Cllr Huggon stated that a notice has been erected indicating that the proposed Broughton water pipeline will cut across a field demolishing 100m of hedgerow. The Clerk replied that the current application **06/2020/1364** is a scoping document to establish the environmental factors which need to be taken into account. Once the full application is submitted, there will be an opportunity to comment on any specific concerns relating to the Parish.

Cllr Clarke stated that the sunken manhole cover outside Aldi had been repaired and she expressed her thanks for the prompt response.

Cllr Hall referred to the Clerk's email advising Members of the drainage issue at Cumeragh play area. Members authorised the Clerk to seek quotes for the drainage to be assessed before the play area is resurfaced. It was confirmed that the quotes will need to be reported back to Council for approval before any works commence.

Cllr Hall asked for an update on the concern that Goosnargh Parish Council had not met since March 2020. The Clerk confirmed the concern was genuine, however Goosnargh's Clerk has discussed the matter with the City Council and meetings will resume as soon as possible.

PLANNING APPEALS / 5 YEAR SUPPLY UPDATE

With regards to the planning appeals to be heard at the public inquiry on the 13th April 2021, the City Council have asked if the Parish Council wishes to speak about the impact of the developments on the Village. Obviously local knowledge will be a major factor in this regard.

Cllr Woodburn stated that as Mr Ingram had been asked to speak on behalf of Goosnargh and Whittingham Against Over Development, she was happy to speak on behalf of the Parish Council. **MIN 20/94** It was RESOLVED that Cllr Woodburn would represent the Parish Council. A copy of her speech will be forwarded to the Clerk who will register to observe the appeals.

With regards to the Community Gateway appeal for the refusal of 45 dwellings on Halfpenny Lane, north of Old Rib Farm, it was noted that an extra day will be set aside to discuss the odour impact. **MIN 20/95** It was RESOLVED that nothing more could be added to the written representations already submitted by the Parish Council and Belmont Pig farm.

Members **NOTED** that committee dates have not been set for applications **06/2020/1302** and **06/2020/1303** at Goosnargh Cottage, south of Whittingham Lane. However, Gladman's have appealed against their recent refusal **06/2020/1136**. The appeal will be heard by public inquiry under appeal number **3267524** but a date has not been set yet.

PLANNING APPLICATIONS CONSIDERED UNDER DELEGATED AUTHORITY

Due to the time constraints of a remote meeting, the Clerk is dealing with routine planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv).

MIN 20/96 Members **NOTED** the delegated representations for January.

FINANCE STATEMENT

Members confirmed that the January bank statements had been reconciled with the accounts.

LITTER PICKING GRANT

At the November meeting, Members supported the principle of 2 grants. One was to provide a 'Save a Life' billboard at Goosnargh Oliverson's School and the other was to provide hi-vis jackets for the litter picking group. The Clerk has approached both organisations and both have confirmed their requirements. The NWAS bill board is priced at **£300** and the litter picking group stated that the group have purchased 3 litter pickers and 4 hoops totaling £103.94. They also require 3 jackets at £28.79 each totaling £86.36 resulting in a total grant request of **£190.31**.

MIN 20/97 Members noted that there is £400 in the grant budget and **RESOLVED** to vire the additional funding from the surplus in the Newsletter budget which has accrued due to a reduction in newsletter deliveries due to Coronavirus. The Clerk will contact both organisations regarding invoices and delivery of the items.

ACCOUNTS FOR PAYMENT

MIN 20/98 Members **RESOLVED** to approve the following accounts for payment

Feb salary	Mrs J Buttle	£551.07	BACS
Feb PAYE	HMRC	£137.60	CQ 1500
E-ON Electric Bill	E-ON	£17.47	DD

AMENDED FINANCIAL REGULATIONS

Members noted that the Parish Council Financial Regulations were last updated in January 2018. **MIN 20/99** As the Parish Council version is now 3 years old, Members **RESOLVED** to adopt the NALC model version. As part of the resolution, Members approved an Appendix detailing minor changes to bring the model version in-line with Whittingham's requirements. The Clerk referred Members to para 7.4 which includes provision for the Clerk's salary to be confidential but stated that she was happy with the current reporting systems. In response to a question, the Clerk confirmed that Purchase Orders are processed by email and an official Order letter is not produced as listed in para 10.1. However, a letter would be issued where greater clarity is required regarding the order / purchase.

CIL EXPENDITURE

After the January meeting, the Clerk produced examples and quotes for the following CIL items

- 5 new recycled benches at Goosnargh Village Green
- Painting of the 6 lamp posts
- 2 replacement signs welcoming residents to Goosnargh Village Green whilst highlighting the use restrictions.

MIN 20/100 Members acknowledged that Seddon's had agreed in principle to install the benches under the Community Charter and **RESOLVED** that the Clerk be authorised to progress the above items.

MIN 20/100 Members **RESOLVED** to approve the Sheffield 'toaster rack' cycle holder which will hold 6 cycles and agreed with the proposal to site the rack in a narrow parking space at the rear of the Stag's Head car park. Members **NOTED** that the rack will need installing and approval is required from the brewery before the item can be progressed.

NOTE NEW CORRESPONDENCE

Members **NOTED** the proposal to increase the Council Tax by 1.99%. Members commented that this is the maximum increase without triggering a referendum and referred to LCC's efforts not to apply the full increase.

DATE OF NEXT MEETING – Confirmed as **Monday 8th March 2021** at **7.15pm**.